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# Composition II

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*Collin College*

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**COLLIN COLLEGE MCKINNEY CAMPUS  
FALL 2018**

**Course Number:** ENGL 1302

**Course Title:** Composition II

**Instructor's Information:**

Instructor's Name: JANKY, Tim; Office Number: B342

Office Hours: By appointment only Phone Number: 972-548-6830 Email: [tjanky@collin.edu](mailto:tjanky@collin.edu)

**\*\*Do NOT use Canvas email**

Department office contact in case of emergencies: Office of Academic Affairs, B122F, 214-491-6270.

**Class Information:**

Section Number: C08

Meeting Times: 10-11:15 AM; TR

Meeting Location: Room B116

**Course Description:**

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Lab required.

**Course Credit Hours: 3**

Lecture Hours: 3

Lab Hours: 1

**Prerequisite:** ENGL 1301

**Course Resources:**

**Required Textbook:**

Barnet and Bedau, *Current Issues and Enduring Questions: A Guide to Critical Thinking and Argument, with Readings*, 11<sup>th</sup> ed. ISBN: 978-1-319-03547.

**Minimum Technology Requirement:**

- Access to Canvas
- Active Collin email account
- Word processor to complete and submit papers in a typed format. This word processor must be able to export files as MS Word documents (.doc or .docx file)

extensions) without changing the formatting of the original document. *PDFs or other formats are not accepted.*

- Access to internet to view materials.
- Access to the Collin library research resources.

**Supplies:**

Book, paper, etc. (common sense-school work)

**Student Learning Outcomes:**

- **State-mandated Outcomes:** Upon successful completion of this course, students will:
  1. Demonstrate knowledge of individual and collaborative research processes. (Teamwork)
  2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays. (Communication Skills)
  3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence. (Critical Thinking)
  4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action. (Communication Skills)
  5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
  6. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

**Method of Evaluation:**

All assessments (including essays) must be submitted by the established due dates. Essays must be submitted in MLA format.

90 – 100%	A
80 – 89%	B
70 – 79%	C
60 – 69%	D
Below 60%	F

“I” Grades: I only use the grade of incomplete for cases involving extenuating circumstances.

There is no extra-credit

**Assessment Categories and Percentage Distribution**

40%	Essays and group Assignment
40%	Quizzes and daily work
10%	Labs (some count for more than one grade.)
10%	final exam

**Essays**

Students will be asked to use what they are learning in class to construct persuasive academic essays.

**Participation**

The participation grade reflects 1. attendance, 2. punctuality, and 3. Constructive

engagement in class activities. All of this is a part of “daily work.”

1. Attendance:

- Attendance is crucial to success in this class. Students who miss class are missing material that they will be responsible for in their essays. It is the students’ responsibility to be in class, and, on those rare occasions when they are legitimately unable to attend, the established procedure is to ask a peer in class to share his or her notes.
- Students will not receive credit for participation on those days they miss, regardless of circumstances. The only exception is an incapacitating illness or the demise of an immediate family member. In such situations, official documentation is required (doctor’s note, death certificate, etc.).

2. Punctuality: Late arrival to class is a distraction. To minimize these kinds of disturbances, the late policy is as follows:

- Since classroom computers are synchronized with time on the internet, the clock on the instructor’s computer is the reference point for determining punctuality.
- If a student is late and a quiz is taking place, he or she will be asked to wait outside of class until the quiz has been completed. The grade will be a zero.
- Each time a student is late, he or she is asked to explain the reason. This should be done immediately after class.

3. Constructive Engagement in Class Activities

- In each class, students will be asked to work together in groups to discuss material presented in readings and lectures. An active engagement in these group discussions, and the whole-class discussions that follow, is necessary to fully understand course concepts and their skillful application. Listening carefully to what one’s peers say in these discussions is just as important as contributing one’s own ideas and observations. For this reason, students who stay on task and treat each other with respect will earn the maximum points possible.
- It is equally important to treat the educational process with RESPECT. Each lecture and activity is designed to promote the development of the class. Distracting, off-task, or disruptive behavior lowers the energy in the classroom and erodes the quality of learning.

Distracting Behavior or Ignoring Class Rules

You will be asked to leave. The instructor may have you meet with the Dean.

Off-task Behavior

- Texting during a lecture or activity (minus 30%).
- You may record me with prior permission. If you submit (“play”) me/my voice “out of context,” it will be an ethical violation and discipline may ensue. BE Responsible!

Disruptive Behavior

- Any behavior that noticeably derails instruction e.g. refusing to comply with class policies, creating a scene, verbal outbursts, confrontational behavior, etc. (zero for the day and will be asked to leave the class; incident reported to the Dean).

**Quizzes and Final Exam**

Over the course of the semester, students will be introduced to a variety of topics connected to

developing skills in critical thinking, rhetoric, and research. In addition, while MLA will be the focus for documenting use of sources and formatting assignments, other styles will be explored and significant differences mentioned. To help ensure that key concepts are understood and retained, students will be asked to complete reading assignments and take quizzes which will test their comprehension and ask them to think critically about a variety of current issues and how authors present their points of view about those issues. At the end of the semester, a final exam will ask students to recall and apply what they have learned. There are no make-ups of the quizzes or the Final Exam under any circumstances.

### **Labs**

Over the course of the semester, students will need to complete eight labs. This lab work is not the same as regular daily coursework that students must complete to stay on track in the class; it is instead designed to be additional writing-focused activities, which will help improve students' writing throughout the term.

For visits to the Writing Center or attendance at workshops and seminars, proof of attendance must be provided in a timely manner e.g. an email from Writing Center staff or signed slip from the event. For outside of class peer reviews, proof of completion must be uploaded to Canvas. Specific procedures for all items related to completion of labs will be discussed in class.

### **Make-Up or Late Work:**

Daily participation grades, quizzes, and the final exam cannot be made up under any circumstances. In-class essays cannot be made up ***except in extreme circumstances*** such as hospitalization of the student or a death in the student's immediate family (parent, child, sibling, significant other), with proper documentation. Excused and/or unexcused absences will be determined at the discretion of the instructor.

### **Delivery Method of Feedback and/or Graded Material:**

Feedback is on the paper essay/s AND grades will be posted in the Canvas grade book.

### **Classroom Etiquette**

Certain behaviors disrupt the educational process of the class and will not be tolerated. These include verbal outbursts, talking during class, text-messaging, arriving after class has begun, leaving before class is dismissed, getting up in the middle of a lecture or discussion to go to the bathroom or to toss something in the trash can or to sharpen a pencil, etc. When a student engages in disruptive behavior, he/she should expect the instructor to:

1. make a note of it,
2. pull him/her aside to discuss the disruptive behavior,
3. ask the student to leave the class, and /or
4. report the disruptive behavior to the Dean of Students who will evaluate the situation and take appropriate disciplinary action.

Note: All cell phones, laptops, and other electronic devices must be turned off and put away in a purse, backpack, or pocket before class begins. These devices should never be in your hand or on your desk during class.

### **Standards for Instructor Response and Availability:**

Assessments will be graded within two weeks of submission (if I need more time, I will send an email).

**Withdrawal Policy:**

"See the current Collin Registration Guide for the last day to withdraw."

Dropping a class means that you remove yourself from the class up to the census date. Dropped classes do not appear on your official transcript. You may now drop online up to the census date. The last date to drop this class is \_\_\_\_\_.

Withdrawal from a class means that you remove yourself from the class after the census date. Withdrawn classes appear as a W on your official transcript but are not calculated in your grade point average. Withdrawals are not permitted online. Please read the **FALL 2018** Registration guide or contact the admissions office for information on how to withdraw. The last date to withdraw from this class is \_\_\_\_\_.

**Americans with Disabilities Act:**

Collin College will adhere to all applicable federal, state, and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to contact the ACCESS office, CPC-D-118(I) or 972.548.6816 or V/TTD: 972.881.5950 in a timely manner to arrange for appropriate accommodations.

**College-wide Policy about Academic Ethics****7-2.2 Scholastic Dishonesty (from the 2016-2017 Student Handbook)**

*Every member of the Collin College community is expected to maintain the highest standards of academic integrity. Collin College may initiate disciplinary proceedings against a student accused of scholastic dishonesty. While specific examples are listed below, this is not an exhaustive list, and scholastic dishonesty may encompass other conduct, including any conduct through electronic or computerized means. Scholastic dishonesty shall involve, but is not limited to, one or more of the following acts:*

**General Scholastic Dishonesty** *includes, but is not limited to, statements, acts, or omissions related to applications for enrollment, credit or class work, research, and/or the award of a degree; falsifying academic records; using annotated texts or teacher's editions; using information about exams posted on the Internet or in any electronic medium; leaving a test site without authority; failing to secure test materials; and/or submitting work that is not one's own. All work submitted for credit is expected to be the student's own work. Students are expected to record honestly and accurately the results of all their research. Falsification of research results includes misrepresentations, distortions, or omissions in data or reports on research.*

**Plagiarism** *is the use of an author's words or ideas as if they were one's own without giving credit to the source, including, but not limited to, failure to acknowledge a direct quotation or patchwriting. In the preparation of all papers and other written work, students must distinguish their own ideas and knowledge from information derived from other sources. The term "sources" includes not only published primary and secondary materials, but also information and opinions gained directly from other people. Whenever ideas or facts are derived from a source, the source must be indicated by the student.*

**Cheating** *is the willful giving or receiving of information in an unauthorized manner during an examination or to complete an assignment; collaborating with another student during an examination without authority; using, buying, selling, soliciting, stealing, or otherwise obtaining*

*course assignments and/or examination questions in advance; unauthorized copying computer or Internet files; using someone else's work for assignments as if it were one's own; submitting or resubmitting an assignment (in whole or in part) for more than one (1) class or institution without permission from the professor(s); or any other dishonest means of attempting to fulfill the requirements of a course.*

**Collusion** *is intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty, including but not limited to, failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance or unauthorized collaboration; communicating answers to a classmate about an examination or any other course assignment; removing tests or answer sheets from a test site; and allowing a classmate to copy answers.*

*In cases where an incident report has been filed for an alleged violation of scholastic dishonesty, the faculty member is requested to delay posting a grade for the academic work in question until the case is final. Students found responsible for scholastic dishonesty offenses will receive an authorized disciplinary penalty or penalties from the Dean of Students Office. The student may also receive an academic penalty in the course where the scholastic dishonesty took place. The faculty member will determine the appropriate academic penalty.*

**In this course, should the Dean of Students rule that a student is responsible for scholastic dishonesty, the academic penalty is most likely a zero for the paper in question. In particularly serious cases, it could be a zero for the course.**

**In this course, students are allowed to submit a previous topic idea or research resources. However, students are NOT allowed to submit or re-submit an essay, project, journal, lab, general assignment (in whole or in part) from another course or institution. The academic penalty for doing so will result in a failing grade for that particular assignment.**

### **Cougarmail**

All e-mail communication with me must be through your Collin email account. Instructors are not allowed to respond to any e-mails that come from external e-mail addresses.

### **Class Cancellation**

In case of class cancellation (due to weather, illness, or any other reason) keep up with the assigned reading and check the Canvas course page and your Cougarmail e-mail for assignments so that you don't get behind.

### **Writing Center**

All students are encouraged to visit the Writing Center on campus for assistance with writing assignments. The Writing Center is located in Room A-104; its phone number is 972-548-6857.

## Course Calendar

This course calendar is for proposed due dates of assessments. Note that this syllabus and course schedule may change to meet the needs of the class. When changes occur, I will announce them in class and display them via Canvas. Read/prepare for the/a week in **advance!! We will “go back to Day One” during the semester; AKA: cummulation.**

1	Week of Aug. 27	Introduce self. “TAP” Unity and Coherence; p. 373 Volition/fear; Fallacies, pp.352-365; Follow MLA! Know it. p. 502 Read Chapman. Thesis. Rogerian, p. 373. Essay 1 is due Week 6. Read syllabus!
2	Sep. 3 week	Quiz ; Lab 1 Critical Thinking; Pathos. Logos, and Ethos. Truth>Emotion. Assignment per group work: pp. 363-365. Read ch. 6.
3	See ch. 19. Plato, p.474. HW: Book	Read pp. 3,4. Thesis due on Thur. “purpose of college.”
4	Bring first two pp. of article.	Quoting, Summarizing, and Paraphrasing Avoid Plagiarism. Read ch. 10 and 8. Using sources, p. 261. p.267, No Wikipedia.
5	Think for yourself.	Writing Process. Quiz. READ p. 658 MLK. See Bias; avoid indoctrination!
6	Essay 2 is due on wk.8	p. 627. Grammar lab. <b>*Essay 1 is due.</b> Work on GROUP Project
7	p. 615 Cain. (topic)	Quiz. Lecture. Lab
8	Oct. 15	Review. Make up quizzes. <b>Essay #2 is due. Share.</b>
	LAB	Having fun yet!!?? Don’t quit! ☺
9	LAB. TJ p. 651. READ!!	Quiz. P. 626 Rockmore. Rogerian. How innocent are the “two sides”??
10	QUIZ	Essay 3 is due Thur. of week 12. Topic: your choice (No abortion). In class Lab.
11	Lab. Work on Essay 3.	Teamwork and Collaboration.



12	Nov. 12 Group presentations are 15+ minutes. Use power point. 5ish per group.	<b>Essay #3 is due.</b> Developing an Argument (review). <b>Group pres.</b> is due Wk. 15.
13	Meet one day.	"Utopia" p. 632. Quiz.
14		Review. Quiz. Work on Group deal.
15	QUIZ.	Group presentations. Review for Final Exam.
16	Final Exam Week	Final Exam: _____ @ _____.

**For many classes, a reading assignment will be given as homework and will draw heavily from the required textbook. Details will be announced in class. Remember to stay on top of the deadlines.**